

Consolidated Property Book:

The Consolidated Property Book Officer provides Primary Hand Receipt Holders with a Sensitive Items Inventory, for those activities with items coded as sensitive in the Army Master Data File, on a monthly or quarterly basis based on the items. Those activities with weapons are required to complete the inventory on a monthly basis and all others quarterly. These inventories are provided during the first week of the month and are due back to the Hand Receipt Manager by the 20th of that month. Quarterly Sensitive Items Inventories are provided in January, April, July, and October.